



**Other Coaching Courses or Training**

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**Hockey Coaching Experience**

(List in order, starting with the most recent)

<b>Year</b>	<b>Association and Team Name</b>	<b>Age Group</b>	<b>Position</b>
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**Other Sports**

<b>Year</b>	<b>Association</b>	<b>Sport</b>	<b>Position</b>
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**Briefly describe your Coaching Philosophy**

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**Coaching/Character References (At least one)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Association and Position \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Association and Position \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Association and Position \_\_\_\_\_

**Undertaking**

1. I hereby acknowledge the authority of the Clarenville Minor Hockey Association (CAMHA) and Hockey NL and agree to carry out and abide by their constitution, bylaws, rules and regulations.
2. I hereby acknowledge that while coaching in the CAMHA I will uphold the high standards expected by the Executive, Parents and Players within our Association. Any conduct deemed in contravention to these standards could result in discipline as determined by the Executive, which may result in suspension of coaching privileges.
3. I hereby acknowledge that I have read and understand the coach's role as outlined in CAMHA Policy Manual. See attached Duties and Responsibilities of Coaching Staff and Confidentiality Policy.
4. I agree to submit, in a timely manner, any Certifications, code of conduct letters, court/police background checks as requested by CAMHA. See HNL Volunteer Screening Policy <http://www.hockeynl.ca/development/policies/hockey-nl-volunteer-screening-policy>

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Please submit your application in writing or email to the Technical Director and the appropriate Divisional Director.

## **Duties & Responsibilities of Coaching Staff**

The coaching staff is an integral part of CAMHA and is expected to support the decisions of the Executive and abide by established policies. All persons interested in Coaching within a Division shall apply in writing using CAMHA Coaching Application form and abide by HNL requirements for being a Coach.

Once a coaching staff has been selected for a competitive team they are tasked with the operations and coaching of this team. Directors will have input as to the direction of the team with regard to coordinating practice and team preparation. The Technical Director along with the coaching staff will work together to develop a season practice plan appropriate for the group. Coaching of the team during game play is the responsibility and duty of the coaching staff. If problems arise the divisional director can bring issues to the attention of the executive to make appropriate staff changes.

### **Coaching expectations:**

- When a Coach takes responsibility for a team, he should be on hand for all practices and games. Players are not permitted on the ice without a Coach for each team, therefore if you have to be absent on a particular date, make sure a replacement is in place.
- Coaches will promote equal time for all Players. (Refer to Fair Play Policy and HNL Ice time allocation policy).
- The Coach is to ensure all of his Players are properly protected and that team parents are advised of the necessity for Players to wear properly fitting and approved equipment.
- All Players and coaches must shake hands with their opponents at the end of the game.
- Coaching staff must have a controlled attitude. Lack of coaching self-control will not be accepted by the Executive and will bring review and possible dismissal.
- A Coach will ensure that suspended Players/Coaches will not take part in games until suspension is served.
- A Coach should not enter a dressing room of the opposite sex without another coach or a parent present.
- All Coaches must be registered with HNL for insurance purposes.
- No Coach shall occupy more than one Competitive team coaching staff position. Exceptions to be considered and approved by the Executive.
- Coaches are not permitted to use the Referees Room as a Change Room.

## **Confidentiality Policy**

It is the policy of CAMHA that volunteers and staff shall not disclose, divulge, or make accessible confidential information belonging to players, volunteers and staff. This includes but not limited to, relatives, friends, business and professional associates other than the person who has legitimate need for such information and to whom CAMHA has authorized disclosure.

All volunteer(s) and staff members should exercise good judgment and proper care to avoid unauthorized or improper disclosure of confidential information. Conversations in public should be limited to matters that are not confidential in nature. This ensures that unauthorized persons are unable to overhear private information.